## **Volunteer Application Form**

**PART 1 - Personal Details**

Personal Information will be treated in confidence and will not be made available for short listing purposes.

|  |  |
| --- | --- |
| First names |  |
| Surname |  | Title |  |
| Preferred name |  |
| Address |  |
| Telephone (Home) |  |
| Telephone (Mobile) |  |
| Email |  |
| N.I. Number |  |
| Date of Birth |  |

|  |  |
| --- | --- |
| Please tell us if you need any support in your application or at interview |  |

**PART 2 - Volunteer Opportunities**

|  |
| --- |
| Please tick the roles you are interested in applying for, below. Thank you |
| Counselling (Adult services 18+) |  | Mentoring (Adult Services) |  |
| Counselling (Children and Young people 11-17) |  | Mentoring (Young People Services) |  |
| Settle project (Supporting Refugees/people seeking asylum/migrants living in Doncaster) |  | Fundraising  |  |
| Ambassador / Adhoc volunteer with unique skill set to offer |  | Office support |  |

**PART 3 – About you**

If you prefer you may submit a video or audio recording to answer this part of the application. Please save it as your name and the post applied for.

|  |  |
| --- | --- |
| Have you submitted a video/audio recording? (yes/no)  |  |

|  |
| --- |
| Please tell us a bit about you and why you are applying to volunteer with Doncaster Mind, Thank you |
| Why have you chosen to apply to volunteer with Doncaster Mind?  |  |
| What you would like to gain from volunteering with us? |  |
| What is your motivation for volunteering with us? |  |
| Please tell us about any experience which you feel would be relevant to your volunteering with us. This might include life experience, experience of mental health and, work experience, or other/previous volunteer experience**. (500 words max)** |
|  |
| Please give details of any education or training which you feel would be helpful to you as a volunteer with us. This could include official qualifications or Workplace training including CPD. |
|  |
| Doncaster Mind asks all volunteers for a minimum 6 month commitment for all roles **except fundraising**. Our hours are; Monday and Friday 9am – 5pm, Tuesday – Thursday 9am – 7pm.Please indicate what days, hours and how long you are likely to be regularly available for, thank you. |
| Mon | Tues | Wed | Thur | Fri | Sat | Sun |
| Morning | Afternoon | Evening |
| 0-6 months | 6-12 months | Ongoing |
| Other (please specify) |  |

**PART 4 – References**

Please give details of two referees to whom we may apply for a reference. One should be your current or most recent employer. Both must be able to comment on your suitability for volunteering with us.

|  |  |
| --- | --- |
| Reference 1 (current or last employer)Name and address |  |
| Telephone Number: |  |
| Email |  |
| Relationship |  |
| May we take up references before interview? |  |

|  |  |
| --- | --- |
| Reference 2 Name and address |  |
| Telephone Number: |  |
| Email |  |
| Relationship  |  |
| May we take up references before interview? |  |

**PART 5 – Declaration**

I declare that to the best of my knowledge, the information provided on this form is true and complete. I understand that any wilful misstatement or omission may render an offer of employment invalid and lead to termination of employment. Information provided by you will be kept safely and securely in accordance with Doncaster Mind’s Data Protection Policy and will only be used to enable us to process your application.

|  |  |  |  |
| --- | --- | --- | --- |
| Signed |  | Date |  |

[**Please complete our diversity monitoring form here**](https://forms.office.com/Pages/ResponsePage.aspx?id=Rk5evaD5hUi_p7DCmMWAHMMaC8X77GZGsz3vBL7T7Q5URUZWMURCME8xVURJM1RCVlkxOVEwWDNUQi4u)